

Learning Guide *Managing Information*



Use this Learning Guide after viewing



Organizing Information:

www.bit.ly/competencyvideo6

House Hippo:

www.bit.ly/competencyvideo6b

Questions for Reflection and Discussion:

- Think of a recent experience that required you to manage information. Drawing upon your own experience, why is the development of this competency important?
- How can a focus on managing information help students achieve the learner outcomes? How might it apply and/or look different in your subject area and grade level?
- What strategies and approaches have you incorporated in your program to support student development of information management?
- What type of classroom tools and strategies support students in managing information?
- How might we adapt our practice to guide students at various levels of readiness to develop this competency?
- How might we model behaviours, ways of thinking and language in order to integrate this competency in our daily practice and help students practice metacognition?
- Brainstorm examples of what feedback would look like/sound like to foster student growth in managing information.
- How do we instill in our students an appreciation for digital citizenship, the need to honour intellectual property and the ethical use of information?

For more information:

[Learning and Technology Policy Framework](#),

Alberta Education

[Protocols, Expeditionary Learning](#) Engage NY

[Digital Citizenship: Resource Roundup](#); Edutopia

[Learning the art of Digital Content Curation](#) Linking

Learning

[Teaching Kids to Paraphrase](#) Minds in Bloom

[Evaluating Internet Resources](#) Teacher Tap

Sample Strategies for Educators:

- Model and use managing information skills, attitudes and vocabulary in your classroom.
- Emphasize ethical use and sharing of information through modelling and assigned tasks.
- Help students identify and use multiple literacies to access, share, create organize and evaluate information.
- Clarify purpose, process and quality related to how students are expected to acquire and share information.
- Provide ideas and resources for how to capture, share and/or transform information, using digital tools such as [Photo Story 3](#); [Glogster](#); [Voice Thread](#); [Blogger](#); [Word Press](#); [Drop Box](#) or various [Google Apps](#).
- Use productivity tools such as Google Classroom to create a central location for managing student materials and assignments.
- Explore the nine themes of digital citizenship with students, beginning in kindergarten and continuing throughout all the grades.

Sample Student Learning Tasks

- **Research** – gather or access information from a variety of digital or non-digital sources on a specific topic
- **Reorganize** – rearrange and synthesize information to clarify and support main ideas
- **Represent** – present information in multiple ways, such as digital, visual, graphical, written and oral
- **Review** – evaluate information for credibility, authenticity, reliability or validity
- **Reference** – make to acknowledge sources or information